

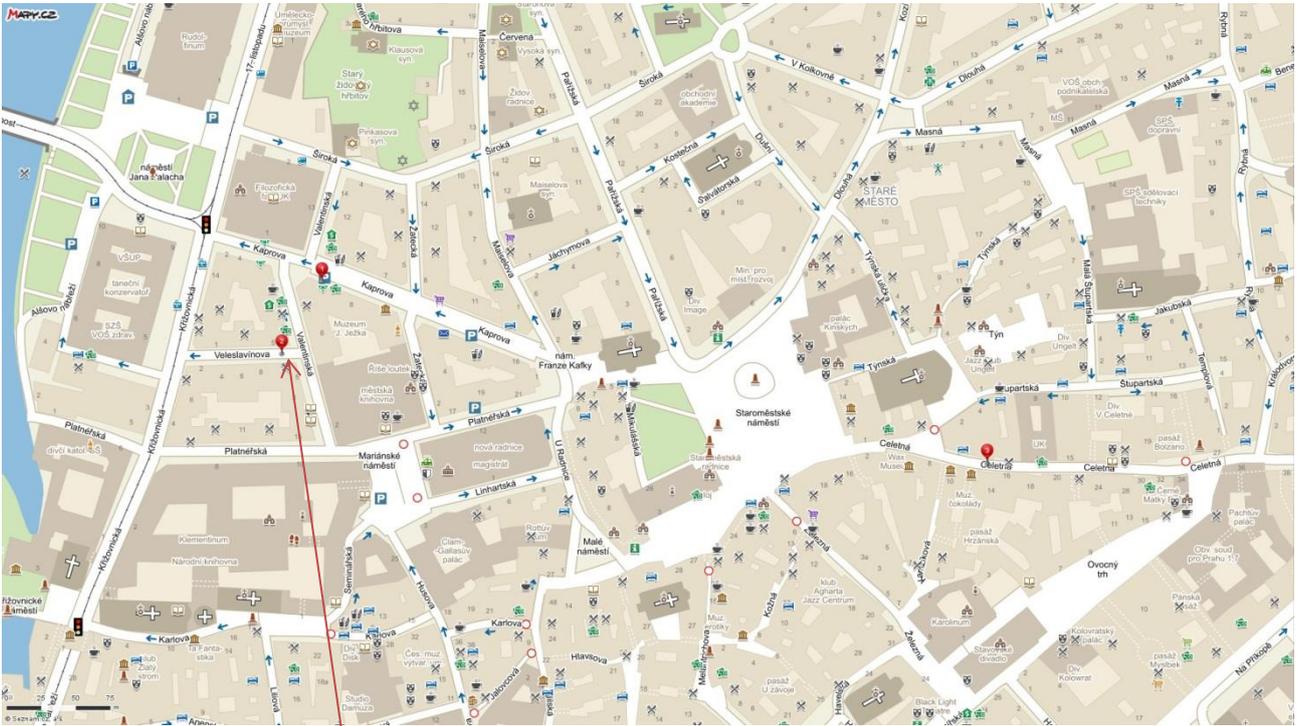
UE4SD Steering Group Meeting

Wednesday, 1 October 2014, 11.30-17.30h
Charles University Environment Centre (Krystal, 16th floor), Prague

- 10:00 **Welcome and agenda items and introduction of new people and roles (UoG)**
- 10:15 **Project progress and challenges in year 1**
- *WP1: Management and co-ordination (UoG)* – including regional management, progress reports, partner engagement, state of innovation report
 - *WP2: Mapping the field (ULG)* - including key themes from regional and state of art reports, dissemination of reports, general overview and WP completion
 - *WP6: Quality Assurance (UAM)* – including plans, structure and timelines of the first evaluation report, next steps for data collection
- 11:30 **Lunch:** meeting at hotel Krystal and short walk to the restaurant for lunch
- 13:15 **Project progress and challenges in year 1 cont.**
- *WP7: Dissemination (CUNI)* – including progress to date on communications, media release, translations and newsletter
 - *Management and finance (UoG)* – including reporting and claims processes
- 13:45 **Coffee break**
- 14:00 **Work packages and deliverables in year 2**
- *WP3: Leading practice publication (CUNI)* – plans and timelines, focus and structure, content and development of case studies, design and production
 - *WP4: Online platform of resources (UoG)* – plans and timelines, possible content and structure, technical questions and engagement with partners
 - *WP5: Academy for ESD (UAM)* – initial ideas for planning and development timelines
 - *WP7 Dissemination (CUNI):* actions for next year on communications and dissemination
 - *WP8 Exploitation (ULG)* – plans for academic publications and exploitation strategies
 - *Key dates and timelines (UoG)* – including next meeting September 2015 in Madrid
- 16:00 **Break**
- 16:15 **AGM and COPERNICUS Conferences (CUNI & UoG)** – logistics, programmes, SG responsibilities
- 17:30 **Meeting end**

September 30th (the day before the meeting)

20:00 **Dinner** - in the city centre – close to Metro station “Staroměstská”, at the “U Knihovny” restaurant – Veleslavínova 10, Praha 1. Czech kitchen, vegetarian food and Czech beer is served.



- 1 – Underground Staroměstská
- 2 – **Restaurant U Knihovny**
- 3 – Hotel Celetná